

SINGAPORE MASTERS TRACK & FIELD ASSOCIATION (SINGAPORE MASTERS)
CONSTITUTION

(Note : In these Rules, words importing the masculine gender shall include the feminine gender.)

1 NAME

This Association shall be known as the Singapore Masters Track & Field Association (Singapore Masters) (hereinafter referred to as "the Association").

2. PLACE OF BUSINESS

Its place of business shall be at 37 Kovan Road, #17-47, Singapore 545018 or such other place as may from time to time be decided by the Management Committee subject to the approval of the Registrar of Societies.

3. OBJECTS OF THE ASSOCIATION

- a. To promote and advance Track & Field Athletics among the Masters (40 years and above) and sub-masters (35 to 39 years).
- b. To obtain, collect and receive money and funds by way of contributions, donations, subscriptions, legacies, grants or any other lawful methods towards the achievement of the objects of the Association.
- c. To publicise all activities in connection with the above.

4. MEMBERSHIP

- a. Membership is confined to persons above 35 years of age, regardless of sex, religion and nationality.
- b. Membership is unlimited.
- c. Any person wishing to join the Association shall make his application on the prescribed form provided by the Management Committee. Every such application shall be dealt with by the Management Committee who shall have power to grant or refuse the application without assigning reasons.
- d. Upon approval of his application, the Honorary Secretary shall supply him with a copy of the Constitution and Rules of the Association, and he shall be bound by them. Membership of the Association shall not be valid until such annual subscription and entrance fee have been paid.

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- e. Patrons may be appointed from well wishers and friends of the Association. All patrons must be Singapore Citizens.

5. ENTRANCE FEES, SUBSCRIPTIONS AND OTHER DUES

- a. An entrance fee of S\$10.00 is payable within four weeks of election to membership, in default of which, membership may be cancelled by order of the Committee.
- b. The subscription is S\$12.00 for one calendar year.

- c. Members may elect to become Life members and such election shall be accompanied by a payment of \$120/-. Every such election shall be dealt with by the Management Committee who shall have power to grant or refuse it without assigning reasons. Upon approval by the Management Committee, such Life members shall not henceforth be liable for any yearly subscriptions.
- d. Yearly subscriptions are payable on admission to membership and in advance within 30 days of the month of January of each calendar year. If a member falls into arrears with his subscriptions or other dues he shall be so informed immediately by the Honorary Treasurer. If he fails to settle his arrears within 12 weeks of such notification date he shall automatically cease to be a member and shall not enjoy all amenities and privileges of membership, and the Committee may take any legal action necessary for recovery of all dues provided the Management Committee are satisfied that he has received due notice of his debts to the Association.
- e. The rate of yearly subscriptions may only be varied by a general meeting of the members. Any special subscriptions for particular purposes may only be raised from members with the consent of a general meeting of the members.

6. MANAGEMENT GENERAL MEETINGS

- a. The management of the Association is vested in a general meeting of the members presided over by the President. At least 10 per cent of the total membership of the Association must be present at a general meeting for its proceeding to be valid.
- b. An annual general meeting will be held in February or March of each year. At other times a general meeting must be called by the President on the request in writing of ten or more members and may be called at any time by order of the Management Committee.
- c. At least two week's notice shall be given of an annual general meeting and at least 10 days' notice of any other general meeting. Particulars of the agenda shall be sent to

each member four days in advance of such meeting. The following points shall be considered at the annual general meeting:

- 1. The previous year's accounts and report of the Management Committee.
- 2. The election of the office-bearers for the following year.
- d. Any member who wishes to place an item on the agenda of a general meeting may do so provided he gives written notice to the Honorary Secretary one week before the meeting is due to be held.
- e. In the event of there being no quorum, the meeting will be adjourned for half an hour and should the number then present

be insufficient to form a quorum, those present shall be considered a quorum, but they shall have no power to alter, amend or make additions to the existing rules.

7. MANAGEMENT COMMITTEE

- a. A Management Committee consisting of the following shall be elected at each general meeting:
 - A President
 - Two (2) Vice-Presidents
 - An Honorary Secretary
 - An Assistant Honorary Secretary
 - An Honorary Treasurer
 - Five (5) Committee Members
- b. Nominations for the above offices shall be proposed and seconded at the annual general meeting and election shall follow upon a simple majority vote of the members present. All officers except the Honorary Treasurer may be re-elected year after year.
- c. A committee meeting shall be held once in three months after seven days' notice having been given to the members. The President may call a committee meeting at any time by giving one day's notice. At least one half of the committee members shall be present for its proceedings to be valid.
- d. The duty of the committee is to organise and supervise the activities of the Association and to make decisions on matters affecting the running and management of the Association when the general meeting is not in session. It may not act contrary to the express wishes of the general meeting without prior preference to it and shall always remain subordinate to the general meeting.
- e. The committee has power to authorise the expenditure of a sum not exceeding \$500/- per month for the Association's

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purposes. However, the committee has power to authorise the expenditure of a sum not exceeding \$5,000/- for the Association's Annual Championship Meet held either in Singapore or outside the Republic of Singapore.

8. OFFICE-BEARERS

- a. The President shall act as chairman at all general meetings and committee meetings. He shall also represent the Association in its dealings with outside persons.
- b. The Vice-Presidents shall deputise for the President in the latter's absence.
- c. The Honorary Secretary shall keep all records, except financial, of the Association and shall be responsible for their correctness. He shall keep minutes of all general meetings and committee meetings.
- d. The Assistant Honorary Secretary shall deputise for the Honorary Secretary in his absence.
- e. The Honorary Treasurer shall keep all funds and collect and disburse all moneys on behalf of the Association and shall

keep an account of all monetary transactions and shall be responsible for their correctness. He shall have the authority to expend up to \$100/- per month for petty expenses on behalf of the Association. He shall not hold more than \$100/- in cash and any moneys in excess of this amount shall be deposited in a bank approved by the committee. Cheques, etc., for withdrawals from the bank shall be signed by the Honorary Treasurer and either the President or the Honorary Secretary.

- f. Any member of the committee absenting himself from three meetings consecutively without satisfactory explanation shall be deemed to have withdrawn from the committee and a successor may be co-opted by the committee to serve until the next Annual General Meeting.

9. AUDIT

Two persons not being members of the committee shall be elected as Honorary Auditors at each annual general meeting and shall hold office for one year only and may not be re-elected. They shall audit each year's accounts and present a report upon them to the annual general meeting. They may be required by the President to audit the Association's accounts for any period within their tenure of office at any date and to make a report to the committee.

10. TRUSTEES

If the Association at any time acquires any immovable property, such property shall be vested in Trustees subject to a declaration of trust. Any trustee may at any time resign his trusteeship. If a trustee dies or becomes a lunatic or is of unsound mind or moves permanently or is absent from the State of Singapore for a period of one year, he shall be deemed to have resigned his trusteeship. If a trustee is guilty of misconduct or such a kind as to render it undesirable that he continues as a trustee, a general meeting may remove him from his trusteeship. Vacancies in the trusteeship may be filled at a general meeting, but the number shall not be greater than five and less than two. Notice of any proposal to remove a trustee from his trusteeship or to appoint a new trustee to fill a vacancy must be given by affixing in the premises of the Association a document containing such proposal at least two weeks before the meeting at which the proposal is to be discussed. The result of such meeting shall then be notified to the Registrar of Societies.

11. PROHIBITIONS

- a. Gambling of any kind such as the playing of paikow or mahjong, whether for stakes or not, is forbidden on the Association's premises. The introduction of materials for gambling or opium smoking and of bad characters into the premises is prohibited.

- b. The funds of the Association shall not be used to pay the fines of members who have been convicted in court.
- c. The Association shall not attempt to restrict or in any other manner interfere with trade or prices or engage in Trade Union activity as defined in any written law relating to trade unions for the time being in force in Singapore.
- d. The Association shall not hold any lottery, whether confined to its members or not, in the name of the Association or its office-bearers, committee or members.
- e. The Association shall not indulge in any political activity or allow its funds and/or premises to be used for political purposes.

12. AMENDMENT TO RULES

No alterations or additions to these rules shall be made except at a general meeting, and they shall not come into force without the prior sanction of the Registrar of Societies.

13. INTERPRETATION

In the event of any question or matter arising out of any point which is not expressly provided for in the rules, the Committee shall have power to use their own discretion.

14. DISSOLUTION

- a. The Association shall not be dissolved, except with the consent of not less than three-fifths of the members of the Association for the time being resident in Singapore expressed, either in person or by proxy, at a general meeting convened for the purpose.
- b. In the event of the Association being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Association shall be fully discharged, and the remaining funds shall be equally divided among all members.
- c. Notice of dissolution shall be given within seven days of the dissolution to the Registrar of Societies.

